

STORMWATER ANNUAL REPORT

Municipal Separate Storm Sewer Systems (MS4s) Permit, COR-080000 and 090000 - Renewal Permittees

COLORADO DEPT. OF PUBLIC HEALTH & ENVIRONMENT

Water Quality Control Division

WQCD-P-B2

4300 Cherry Creek Drive South

Denver, Colorado 80246-1530

IMPORTANT CHANGES TO THE REPORT FORM AND REPORTING REQUIREMENTS:

This annual report form includes requests for additional information and clarifies information required under the previous annual report form. The changes are described below:

- Part 1
 - To document new permit areas through annexation or other means, the permittee may choose to provide a link to an online map of permit boundaries instead of submitting a map with the report.
- Part 2
 - A line was added to provide the title for the person signing the certification.
 - The permit requires that all reports for municipal, state, or other public facilities be signed by either a principal executive officer, ranking elected official, or other duly authorized employee. Clarification was added citing this requirement.
- Part 3
 - Program Areas 3, 4, and 5
 - Clarification was added to the instructions to define the information requested in reporting inspection and enforcement actions as follows:
 - The actual number of actions is required for all items (except for Reduced Level Inspections for construction sites, an estimate of the number of inspections performed is acceptable). Do not list “multiple” or “continuous” as responses to the questions.
 - List the number of actions under each category. Do not include the amount of any monetary penalties or costs of clean up.
 - Program Area 5
 - For permanent water quality BMPs, the permittee must now report numbers for both **new** BMPs and **all** BMPs per the following:
 - **New** BMPs: Those implemented during the reporting year.
 - **All** BMPs: Those that have been implemented in accordance with the permittee’s Post-Construction Program. This is the total number of permanent water quality control BMPs the permittee is ensuring long-term operation and maintenance and includes BMPs installed during both the current and previous permit terms; since the time of full program implementation.
- Part 4
 - Reporting for Measurable Goals has been broken into two sections, including Measurable Goals due in the Reporting Year and Measurable Goals due in future Reporting Years.
 - Measurable Goals due in the Reporting Year: Provide information on the measureable goals met during the annual report period. Provide further information on any measureable goals not met and submit a Notification of Noncompliance in accordance with Part II.B.1 of the permit.
 - Measurable Goals due in future Reporting Years. Provide information on all measureable goals remaining in the permit term.

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Each part of this form (1 through 7) must be completed and the certification in Part 2 must be signed by the legally responsible person. One original copy (no faxes or e-mails) of the completed Annual Report Form, including attachments if required, shall be submitted by March 10th of each year covering January 1 through December 31 of the previous year.

Part I.E.4 of the MS4 permit requires that an Annual Program Review be conducted by the permittee as necessary for the preparation of the Annual Report. The review for each reporting year must be completed prior to the submittal of this form. The annual review shall include:

- a) A review of the CDPS Stormwater Management Program compliance status with any schedules and other Measurable Goals established under the Program;
- b) An assessment of the effectiveness of controls established by the Program; and
- c) An assessment of any program modifications needed.

Part 2 of this form includes a certification by the permittee that their CDPS Stormwater Management Program is being implemented in compliance with the conditions of the permit, which includes completing all program implementation commitments provided in submittals to the Water Quality Control Division to meet permit conditions. If the permittee is not in compliance with the conditions of the permit, a Notification of Noncompliance must be provided in accordance with Part II.B.1 of the permit at the time of, or prior to, the submittal of this form.

PART 1: PERMITTEE INFORMATION

| | |
|---|---|
| Permittee (Agency name): | Reporting Year (check one) <input type="checkbox"/> Jan 1, 2009 to Dec 31, 2009 (The annual report is due by March 10, 2010) *Permittees must submit a one-time report for the Municipal Operations Program by March 10, 2010 as required by Part I.F.8 of the permit. The Water Quality Control Division will provide separate guidance for this report. |
| Mailing Address (<input type="checkbox"/> check if new): | |
| City, State and Zip Code (<input type="checkbox"/> check if new): | |
| Contact Person (<input type="checkbox"/> check if new) Name: Phone Number: | |
| Permit Certification No: COR – | |
| Have any areas been added to the MS4 due to annexation or other legal means? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, include updated map OR provide the web address for an online map. | |
| If permit boundary maps are online, please provide the web site address: | |

PART 2: ANNUAL REPORT CERTIFICATION

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

"I certify that to the best of my knowledge and belief the CDPS Stormwater Management Program is being implemented in accordance with the requirements of COR-090000 OR that a notice addressing the failure to implement the CDPS Stormwater Management Program has been provided in accordance with Part II.B.1 of the permit."

X

Signature of Permittee*

Date Signed

Title of Signatory

*In accordance with the permit, this report shall be signed and certified for accuracy by either a principal executive officer, ranking elected official or other duly authorized employee.

PART 3: INSPECTION AND ENFORCEMENT

In the tables below, provide the number of inspections and actions performed for the following programs for the reporting year.

| Program Area 3: Illicit Discharge Detection and Elimination | |
|---|--------------------------|
| Enforcement: Provide the number of enforcement actions performed to address violations of the permittee's Illicit Discharge Detection and Elimination program, by category. If multiple distinct actions were taken as part of an escalation process, count each action separately. Actual numbers must be provided. Do not list "multiple" or "continuous." | Number of Actions |
| Monetary Penalty/Fine (include the number of enforcement actions, not a dollar amount) | |
| Written Notification of Violation | |
| Verbal Notification of Violation | |
| Charge for Cleanup/Remediation (include the number of enforcement actions, not a dollar amount) | |
| Other (If a predefined category is not included above for enforcement tool(s) used, provide a description of the tool(s) and associated number(s) of actions below.) 1. 2. 3. (add rows as needed) | 1. 2. 3. |

| Program Area 4: Construction Site Runoff Control | |
|--|------------------------------|
| Actual numbers must be provided. Do not list “multiple” or “continuous.” | Number of Sites |
| Total number of construction sites covered by inspection program during the year. Include each site that was active at any time during the reporting year. | |
| Inspections: Provide the number of inspections to assess and enforce compliance with the requirements of the permittee’s Construction Site Runoff Control program. Inspections must be divided into the following two categories. | Number of Inspections |
| Full Level Inspections conducted to assess the adequacy of BMPs and overall site management, performed by an inspector adequately trained to determine compliance with the requirements of the permittee’s CDPS Stormwater Management Program. | |
| -AND- Reconnaissance/Indicator Inspections conducted to only assess sites for indicators of noncompliance. Reduced Level Inspections do not fully assess the adequacy of BMPs and overall site management and/or are not performed by an inspector adequately trained to determine compliance with the requirements of the permittee’s CDPS Stormwater Management Program. (For Reduced Level Inspections, an estimate of the number of inspections performed is acceptable.) | |
| Enforcement: Provide the number of enforcement actions performed to address violations of the permittee’s Construction Sites Program, by category. If multiple distinct actions were taken as part of an escalation process, count each action separately. | Number of Actions |
| Monetary Penalty/Fine (include the number of enforcement actions, not a dollar amount) | |
| Stop Work Order | |
| Written Notification of Violation | |
| Verbal Notification of Violation | |
| Withholding of Permits (e.g., building permits, tap permits, etc.) | |
| Work Performed by Permittee or Permittee’s Contractor and Responsible Party Charged/Bond Withheld (include the number of enforcement actions, not a dollar amount) | |
| Other (If a predefined category is not included above for enforcement tool(s) used, provide a description of the tool(s) and associated number(s) of actions below.) 1. 2. 3. (add rows as needed) | 1. 2. 3. |

| Program Area 5: Post-Construction Stormwater Management | |
|---|------------------------------|
| Actual numbers must be provided. Do not list "multiple" or "continuous." | |
| NEW BMPS/SITES - Summary Information for the Year: Provide information for one of the following two rows (<i>Number of Sites</i> or <i>Number of BMPs</i>). Note: Responses for both rows will be required in the 2010 through 2012 Annual Reports) | Number of Sites/BMPs |
| Number of Sites: Total number of sites for which permanent water quality control BMPs were implemented during the reporting period , in accordance with permittee's Post-Construction Program. Note, this may include sites with multiple individual BMPs. | |
| -OR- Number of BMPs: Total number of individual permanent water quality BMPs implemented during the reporting period in accordance with permittee's Post-Construction Program. | |
| ALL EXISTING BMPS/SITES - Summary Information for all BMPs: Provide information for one of the following two rows (<i>Number of Sites</i> or <i>Number of BMPs</i>). | Number of Sites/BMPs |
| Number of Sites: Total number of sites for which permanent water quality control BMPs have been implemented in accordance with permittee's Post-Construction Program since the full implementation of this program area (implemented no later than March 9, 2008) . Note, this may include sites with multiple individual BMPs. | |
| -OR- Number of BMPs: Total number of specific permanent water quality BMPs implemented in accordance with permittee's Post-Construction Program since the full implementation of this program area (implemented no later than March 9, 2008) . Note, this may include sites with multiple individual BMPs. | |
| Inspections: Provide information for only one of the following two rows (either <i>Number of Sites Inspected</i> or <i>Number of BMPs Inspected</i>). | Number of Inspections |
| Number of Site Inspections: Total number of inspections performed of sites with permanent water quality control BMPs to ensure compliance with long term operation and maintenance requirements of the permittee's Post-Construction Program. Note, this may include sites with multiple individual BMPs. | |
| -OR- Number of BMP Inspections: Total number of inspections performed of individual permanent water quality BMPs to ensure compliance with long term operation and maintenance requirements of the permittee's Post-Construction Program. | |
| Enforcement: Provide the number of enforcement actions performed to address violations of the permittee's Post-Construction Management program, by category. If multiple distinct actions were taken as part of an escalation process, count each action separately. Include actions associated with installation AND long term operation. | Number of Actions |
| Monetary Penalty/Fine (include the number of enforcement actions, not a dollar amount) | |
| Stop Work Order | |
| Written Notification of Violation | |
| Verbal Notification of Violation | |
| Withholding of Permits (e.g., building, tap, occupancy, etc.) | |
| Work Performed by Permittee or Permittee's Contractor and Responsible Party/Bond Withheld (include the number of enforcement actions, not a dollar amount) | |
| Other (If a category is not included above for enforcement tool(s) used, provide a description of the tool(s) and associated number(s) of actions below.) 1. 2. 3. (add rows as needed) | 1. 2. 3. |

PART 4. MEASURABLE GOALS

The permittee must report on all Measurable Goals due in accordance with the due dates provided by the permittee in the previously submitted CDPS Stormwater Management Program Description or subsequent approved program modifications. Measurable Goal due dates cannot be changed below; they must be made in accordance with the permit Part I.E.2.a.

4.A) Measurable Goals due during the Reporting Year: Has the permittee completed all measurable goals due during the Reporting Year?

☐ No, one or more Measurable Goals were due, but not completed
(A notice addressing the failure to implement the CDPS Stormwater Management Program must be provided in accordance with Part II.B.1 of the permit)

☐ N/A, no Measurable Goals were due this Reporting Year

☐ Yes, one or more Measurable Goals were due this Reporting Year and completed.
A List of completed measurable goal(s) must be provided below.

List all measurable goals that were completed during the Reporting Year:

| Completed Measurable Goal |
|---------------------------|
| |
| |
| |
| |

4.B) Future Measurable Goals: Does the permittee have one or more measurable goals due in future years of the remaining permit term?

☐ No, measurable goals are not due in future years of the remaining permit term.

☐ Yes, one or more measurable goals are due in future years of the remaining permit term.
A summary of the measurable goal(s) must be provided below.

| Future Measurable Goal | Due Date | Status |
|------------------------|----------|--------|
| | | |
| | | |
| | | |
| | | |

PART 5. INFORMATION COLLECTED AND ANALYZED (attachment)

Did the permittee collect and analyze any information during the reporting period, including any water quality monitoring, to assess the success of the program at reducing the discharge of pollutants to the MEP?

☐ No

☐ Yes

If you answer yes, a summary of the information collected and analyzed must be attached.

PART 6. PROPOSED CHANGES TO CDPS STORMWATER MANAGEMENT PROGRAM (attachment)

Is the permittee proposing any changes and/or additions to the CDPS Stormwater Management Program, including changes to any BMPs or any identified Measurable Goals that apply to the program elements?

☐ No

☐ Yes

If you answer yes, a summary of the change/addition must be attached in accordance with the guidance provided below. For significant changes that involve replacing or deleting an ineffective or infeasible BMP, the summary must include the information required in A through E below, and Part I.E.2.a.2 of the permit.

For the BMPs/Measurable Goals that were previously described in reports or the permit application, provide a summary of any proposed changes and/or additions. BMPs include all program elements implemented to meet the requirements of the permittee's CDPS Stormwater Management Program.

Significant changes that involve replacing or deleting an ineffective or infeasible BMP may require Division review, as outlined in **Part I.E.2.a.2** of the permit. For each change proposed, you must provide:

- A) The applicable Program Area;
- B) The BMP/Measurable Goal for which a change is being proposed;
- C) Any proposed changes to the BMP description;
- D) Any proposed changes to the Measurable Goals (including specific dates and numeric measures); and
- E) The rationale for the proposed changes.

Note that submittal of a request to change BMPs and/or Measurable Goals must be made prior to the implementation of the change and/or the deadline in the Measurable Goal. If the deadline is before the due date for the Annual Report, the change must be requested independent of the Annual Report submittal.

PART 7. NOTICE OF NEW PROGRAM ELEMENT OPERATION BY A SECOND PARTY

(attachment)

Has the permittee's program changed to rely on another government entity to satisfy some of their permit obligations? Answer "yes" only if not included in the **permittee's Program Description Template or previous report submitted to the Division,**

☐ No

☐ Yes

If you answer yes, a summary statement must be provided. Example statement: "As of (date) (entity) is performing the construction site plan reviews for the City in accordance with the procedures in the City's original application."